

**MEETING PARTICIPANT LIST**

Name of LLC: \_\_\_\_\_

Type of Meeting:       Regular (\_\_\_\_\_) or  Special

Meeting of:             Managers and/or  Members

Date: \_\_\_\_\_ Time: \_\_\_\_\_:\_\_\_\_\_ \_\_.M.

Meeting Participants (list names in alphabetical order):

Name: \_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

Manager

\_\_\_\_\_

Member: Number or Percentage of Voting Power (per capita or according to percentage of capital, profits or capital and profits interests as specified in operating agreement):

\_\_\_\_\_

\_\_\_\_\_

Officer: Title

\_\_\_\_\_

Other (Position and Reason for Attendance):

\_\_\_\_\_

Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_ Telephone: \_\_\_\_\_

Manager

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[ ] Member: Number or Percentage of Voting Power (per capita or according to percentage of capital, profits or capital and profits interests as specified in operating agreement):

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[ ] Officer: Title

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[ ] Other (Position and Reason for Attendance):

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